

Arkholme with Cawood Parish Council

Minutes for meeting Wednesday 10th May 2017 in Arkholme Village Hall

Present: Cllrs Graham Jackson-Pitt, David Howarth, Chris Preston, Rachael Gibson, City Cllr Roger Mace, the clerk Gillian Hodgson and 3 members of the public.

1. No apologies for absence were received.
2. Minutes of the meeting held on Monday 3rd April were read and signed as a true record by Cllr Jackson-Pitt.
3. Clerk's report
 - a) Co-option of a fifth councillor – to re-advertise.
 - b) Signatory status at bank – addition of Cllr Gibson to be confirmed.
 - c) Scaffolding at land south west of West House, Kirkby Lonsdale Road, Arkholme – reported reference 1642098 – blocking pavement resolved by changing configuration of structure. Licence to be applied for retrospectively.
 - d) Overtaking on Kirkby Lonsdale Road within 30mph reported on FixMyStreet ref: 3668 and to Lancashire Constabulary Road Safety Management requesting attendance of a mobile speed recording unit, which occurred on Sunday 7th May opposite The Sheilings.
 - e) Streetlight on Meadoway reported on FixMyStreet ref: 4280. Now working correctly.
4. **PACT** One crime reported in February 2017 – burglary on or near Locka Lane and in March vehicle crime on or near Meadoway. Local crime figures are available at www.police.uk Lancashire Constabulary – Kellet & Borwick. Contact your local neighbourhood team PC3573 Rob Barnsley Community Beat Manager morecambept@lancashire.pnn.police.uk or telephone 101 for non-emergencies.
5. **Finance**
 - a. Internal audit and bank reconciliation completed by Michael Cornall on 29th May, no issues.
 - b. External audit due 26th June. Cllrs agreed the Annual Return figures and the Governance statements were read and signed as true by Cllr Jackson-Pitt.
 - c. CHEQUE 543 for £511.01 Aon Ltd annual insurance premium due 1st June agreed by Cllrs.
 - d. CHEQUE 544 for £47.00 Post Office Ltd HMRC PAYE tax April/May/June due 5th June agreed by Cllrs.
 - e. CHEQUE 545 for £25.00 Carnforth Bookshop book voucher for internal auditor agreed by Cllrs.
6. **Planning**
 - a. 16/01502/FUL Erection of an agricultural workers dwelling for Mr & Mrs Martin Wilkinson, Snab Green, Snab Green Lane, Arkholme, LA6 1AR **Permission granted subject to conditions.**
 - b. 17/00003/FUL Erection of a single storey side and front extension for Mr & Mrs K. Adam, 6 Carus Park, Arkholme, LA6 1AY **Permission refused.**
 - c. 17/00244/OUT Outline application for the erection of 12 dwellings, creation of a new vehicular access, field access road and pedestrian links for Mr T.Jenkinson, land to the south west of Thorneycroft, Kirkby Lonsdale Road, Arkholme **Cllrs comments noted. Awaiting decision.**
 - d. 17/00277/FUL Erection of a 2-storey dwelling with attached garage and associated hardstanding, landscaping and access for Mr&Mrs Qualtrough, land at Poole House, Main Street, Arkholme, LA6 1AU **Permission refused.**
 - e. 17/00298/RCN Creation of 30 static pitches and installation of sewage treatment plant (pursuant to the removal of condition 16 on planning permission 13/01272/FUL for the retention of brown/white signage in the respect of the consent for the creation of 30 static caravan pitches and installation of a sewage treatment plant) for Mr&Mrs J.C. Tamlin, Docker Park Farm, Docker Lane, Arkholme, LA6 1AR **Awaiting decision.**

Planning applications available for public viewing at <http://planapps.lancaster.gov.uk/publicaccess/>

7. **LALC**

- a) Dates of next meeting 22nd May (+AGM) at Melling Institute.
- b) Planning Workshop 11th May
- c) Clerks training Agenda/Minute writing and Finance workshop

8. **Lancaster City Council** Pre-planning advice open evening 9th May

9. **Lancashire County Council** none this month

10. Business introduced by Councillors

- a) Notice of intention to carry out works to trees 17/0053/TCA Fell x1 holly, reduce height x1 holly, trim x1 yew, prune x1 apple, crown lift x1 weeping birch for Mr Watson, Meadowlands, Main Street, LA6 1AU **Cllrs comments noted.**
- b) Road requires repair near Docker (from previous tractor fire) reported on FixMyStreet
- c) Hopewell Cup competition "Traditional style cake" tbc Saturday 8th July in conjunction with Village Sports Day. Propose to advertise by fliers round village and through school, noticeboard poster, Wagtail, village Email and website, Social Media & Twitter and Text message service. Clerk to investigate previous competitions and reason why Hopewell Cup first given to village.
- d) Cost of photocopying currently 5p per black ink page and 10p per colour ink page. Cllrs propose that Arkholme and Whittington Parish Councils to share the cost of ink cartridge purchases in future.
- e) A parishioner noted the significant cost of the Christmas Tree this year as opposed to when the tree was donated. Cllrs propose to find out if a local business or businesses would be interested in donating, or sponsoring a tree in future.
- f) Repair of street furniture not completed from the 2016 risk assessment. Clerk to advertise for a local DIYer who would be interested in repairing benches and the noticeboard, with remuneration available for materials used.
- g) Clerks & Councils Direct May issue 111

Date of next meeting **Monday 5th June 7.30pm** in Arkholme Village Hall.